



Position Title: Experiential School Teaching Assistant – Full Time

Position Purpose: The Teaching Assistant is responsible for assisting in the implementation of the daily program under the direction of the teacher.

The Experiential School is home to Alpha and Junior Kindergarten - 3, 4, and 5-year-old preschool students. The program involves hands-on, student-led learning in safe, beautiful spaces with loving teachers who are experts in early childhood education. Our Reggio-inspired approach puts children at the center of their learning, allowing for exploration and flexibility.

Essential Functions

- Set up interest centers and prepare needed materials and supplies
- Supervise the classroom when the teacher is out of the room
- Help with general housekeeping and kitchen tasks
- Supervise outside playground activities
- Follow directions given by head teacher or immediate supervisor
- Work with children in large and small groups and individually
- Provide classroom & playground coverage for teachers as needed
- Perform other related duties assigned by the Classroom Teacher

Qualifications

- High school degree or GED, Bachelor’s degree preferred
- DCF 40 hour introductory child care training preferred
- Interest in children in an educational setting
- Good verbal skills with students, colleagues and parents
- Demonstrated organizational skills
- Able to use basic office equipment
- Proficient in technology and web based tools
- Supports Shorecrest’s Mission and Core Values

Physical Requirements and Work Environment

- Works in a highly involved and busy environment dealing with a wide variety of challenges, deadlines, and a varied and diverse array of contacts
- May work at a desk and computer for extended periods of time
- Be able to occasionally lift up to 30 lbs.
- Spend time sitting on floor or child size furniture
- Monitor children in classroom, playground, library, and other school areas
- Be able to come in contact with children who are ill/contagious
- Work primarily in a traditional climate controlled classroom environment
- Work intermittently in outside weather conditions, including extreme heat and cold

Interested candidates should send a cover letter and resume to Adriana Hollenbeck, Director of The Experiential School at ahollenbeck@shorecrest.org.