



**Position Title:** Summer Camp Counselor  
**Reports to:** Lead Counselor / Director of Auxiliary Programs

**Position Purpose:** Assists the lead counselor in taking responsibility for a cabin of 15-18 children each week for the duration of the [summer camp season](#). Takes initiative to assist the lead counselor in implementing the camp program and maintaining a safe, welcoming, joyful, imaginative, and fun day camp experience for all campers and staff. Responsible for getting to know all campers, upholding safety and behavioral standards, keeping campers on track with their daily schedule, and making camp a magical, memorable experience for all.

### Essential Functions

- Through encouragement, leadership and motivation, help campers to build self confidence and develop skills that they can use outside of the camp
- Maintain and uphold all of the Shorecrest Preparatory School Safety Policies including but not limited to following safe work procedures, knowing and complying with all the laws and regulations, reporting any injury or illness immediately, reporting unsafe acts and conditions along with the overriding principle of taking reasonable precautions in the circumstances to protect his/herself
- Attend all training sessions and implement guidelines and routines shared during those trainings with fidelity
- Assist lead counselor to set up and care for the “cabin” according to guidelines shared during training
- Ensure that all campers feel known and cared for; create and maintain a “campy” experience for campers
- Follow schedule while present and engaged in all daily activities including before/after care, carline and lunch
- Consistently monitor campers to ensure safe participation in all activities; stay with campers at all times unless on break or otherwise directed by camp leadership
- Handle basic first aid issues such as bumps and bruises; notify camp nurse and camp leadership when any more serious medical concerns arise
- Communicate effectively with all other camp staff to ensure smooth daily operations
- Report any infractions of rules by campers or counselors via the online “Accident/Incident Report Form”
- Perform other duties as assigned by the Lead Counselor & Director of Auxiliary Programs

### Qualifications

- Previous experience in related field preferred
- Ability to communicate effectively with campers
- Ability to apply common sense understanding and to carry out instructions furnished in written and oral form
- Ability to ascertain which campers may need immediate assistance and to act accordingly
- Able to utilize basic technology such as iPads
- Ability to use basic office equipment
- Supports Shorecrest’s Mission and Core Values

### Physical Requirements

- Required to sit, talk, hear and visually communicate with community members
- Both close and distance vision is required
- Able to walk frequently around campus throughout the day in often times uneven terrain
- Able to work effectively in summer heat in Florida
- Able to work in a very busy and highly involved environment dealing with a wide variety of challenges, deadlines, and varied and diverse array of contacts

Interested candidates should contact Dominique Hamm with a resume at [dhamm@shorecrest.org](mailto:dhamm@shorecrest.org).